

Dear ASCP Members,

The ASCP Nominations Committee seeks your help identifying outstanding ASCP members to nominate for open ASCP Board of Director positions. Nominations are sought for both laboratory professional and pathologist members. Elected Board members would begin service following the 2025 Annual Business Meeting on Thursday, November 20, 2025. ASCP is seeking nominations for one President-elect, one Vice President, one Secretary, and at least two At-Large director positions. Current Board members serving in At-Large Director and Secretary positions may be eligible for reappointment.

(Note: The Treasurer position is not available in 2024, nominations will not be accepted.)

The Directors are the stewards of ASCP's fiscal health, programs, and overall performance through ASCP's governance activities. The ASCP Board of Directors develops the strategies and policies that define ASCP operations.

Qualified candidates must be ASCP Fellows or Members in good standing and willing to devote time and commitment. The Board meets three times a year for two to three days each meeting. The fall Board of Directors meeting is in conjunction with the ASCP Annual Meeting. Board members may also be asked to serve as an ASCP Commission or Committee and serve as the chair or a member, which would entail an additional time commitment. The Secretary, Treasurer, and At-Large Director positions are open to both laboratory professional and pathologist members. The Vice President and President-Elect positions are limited to pathologist members.

Please let us know who among your colleagues is ready and willing to serve the profession at this leadership level. Self-nominations are also accepted. Please send the following information for each individual to be considered:

- Nominee's name and position sought.
- If you nominate someone other than yourself, please submit a statement outlining the candidate's professional/leadership skills and why you believe this individual should be considered.

All candidates will be contacted to determine their willingness to serve, and additional information will be obtained from the nominees by the Nominations Committee.

The deadline for nominations is **March 21, 2025**. Please address nominations to the Chair, ASCP Nominations Committee at 33 West Monroe Street, Suite 1600, Chicago, IL 60603, or email ascpnominations@ascp.org.

Please see the attached Frequently Asked Questions and positions description. If you have questions or want more information, please contact me at Robert.Goulart@umassmemorial.org or Lucy Beck, ASCP Director, Governance Activities, at lucy.beck@ascp.org (phone: 312.541.4951).

With sincere thanks for your thoughtful nominations,



Robert Goulart, MD, MASCP
ASCP Nominations Committee Chair
and Immediate Past President

2025 Nominations Committee Members:

Robert Goulart, MD, MASCP, Chair
Yembur Ahmad, MD, FASCP
Lynnette Chakkaphak, MS, MASCP, MLS(ASCP)
Aaron Odegard, MS, MLS(ASCP)^{CM}SM^{CM}
Henry Rinder, MD, MASCP
Kimbery Sanford, MD, MASCP
H. Clifford Sullivan, MD, FASCP
Anne Walsh-Feeks, MS, MASCP, PA(ASCP)^{CM}

FREQUENTLY ASKED QUESTIONS

To help you better understand the process and more actively participate in it, below is a list of questions and answers to the most common queries:

About the ASCP Board of Directors:

ASCP's Board of Directors is a dutiful and dedicated group of individuals committed to improving the future of pathology and laboratory medicine and advancing the Society's mission for both members and patients. The Board consists of eighteen members, including the president, immediate past president, president-elect, vice president, eight at-large directors (five Fellows and three laboratory professionals) and four ex-officio members. Board member terms range from one to three years in length.

What board positions must be filled this year?

ASCP is seeking nominations for one President-elect, one Vice President, one Secretary, and at least two At-Large Director positions have terms ending in 2025, for both Fellows and Laboratory Professional Members. Depending on the nominee for Vice President, an additional At-Large Director Fellow Director position may become open. Current Board members serving as At-Large Director or Secretary may be eligible for reappointment. *(Note: The Treasurer position is not available in 2024, nominations will not be accepted.)*

Who is the ideal board candidate?

There is no 'ideal' board candidate. Instead, ASCP wants its board to include individuals with diverse backgrounds so that it can make well-rounded decisions that reflect the views of its entire membership. Competencies include knowledge or experience with governance, the ability to think strategically, and commitment to work effectively with others individually and in a group.

The Nominations Committee favors strong leadership skills/experience and demonstrated ASCP volunteer service. Candidates should have professional expertise through years of service or other contributions to the field through writings, presentations, teaching, and other activities serving ASCP's mission. Candidates should promote and exemplify ASCP's values and be committed to collaborating and contributing to the decision-making process to help ASCP achieve its goals. It is important to remember that our mission is at the heart of everything we do, and we're looking for candidates who are inspired and committed to helping us achieve it. The Committee upholds a non-discriminatory policy, ensuring that all candidates are judged solely on their qualifications and commitment to our mission.

What criteria will the Nominations Committee use to select board candidates?

The only requirement of board candidates is that they are a member of ASCP with sufficient leadership experience. Assuming candidates meet membership requirements, the Nominations Committee will evaluate board candidates based on their background, credentials, past leadership, and involvement in ASCP commissions/councils/committees and/or educational programs. Candidates will be asked to sign a conflict of interest/disclosure form listing professional, financial, and other relevant affiliations to help determine if any significant or financial and other relationships need to be evaluated.

What are the General Qualifications for Board Members:

- ASCP Fellow or Member in good standing.
- Demonstrated values and commitment to ASCP and its mission and goals.
- Recognized leader in the field with proven performance and involvement in ASCP, such as serving on an ASCP Commission, Committee, Task Force, or Council.
- Willing and able to expend the necessary time and commitment to serve ASCP (minimum of three meetings per year) and serve in other volunteer positions as needed.
- Ability to work collaboratively to achieve ASCP's goals.
- Ability to accept compromise and support all decisions of the Board.
- Objectivity.
- Absence of serious conflicts of interest.

What do board members do?

Board Members are responsible for maintaining commitment to the ASCP mission, establishing strategic direction, ensuring compliance with all applicable legal requirements, and maintaining the organization's financial well-being.

How much time does board service require?

Although board members must be willing to invest time in preparing for and thoughtfully participating in board meetings, the time commitment is not onerous. The ASCP Board meets face-to-face three times a year. In addition, members may be asked to serve in other roles, such as on one of the commissions or committees.

How do I nominate a candidate?

If you know of an individual who meets the Nominations Committee's criteria, and who might be willing to serve on the Board, please submit to ascpnominations@ascp.org the individual's name along with a brief statement (less than one page) outlining why you believe this individual should be considered. The member will be contacted to confirm their interest and gather additional information.

Can I nominate myself?

Yes. ASCP members may nominate themselves for board service by following the same procedures they would use to nominate someone else.

What is the nomination process?

The ASCP Nominations Committee will accept board nominations through **March 21, 2025**. All candidates will be contacted and asked to provide supporting materials that will be shared with the Nominations Committee. In May, the Nominations Committee will deliberate and recommend one candidate per position to the ASCP Board of Directors to endorse. The Nominations Committee slate will be posted on the ASCP website in October 2025. The terms of service for new members will begin after the 2025 Annual Business Meeting (November 20, 2025).

What if I am interested, but not elected?

There is always next year! Generally, there are more candidates than open Board positions. Also, should you not be selected for a Board position this year, ASCP offers many other [volunteer opportunities](#). (See ASCP Website for more information.)

When are nominations due?

Nominations must be received by March 21, 2025.

Who can answer other questions that I have?

For more information about the nominations process or about nominating criteria, contact:

- Robert Goulart, MD, MASCP, ASCP Nominations Committee Chair at Robert.Goulart@umassmemorial.org
- Lucy Beck, ASCP Director, Governance Activities at (312)541-4951 or lucy.beck@ascp.org
- Lisa Simmons, ASCP Legal Counsel at lisa.simmons@ascp.org

PRESIDENT-ELECT POSITION

(Open to Fellow members)

Primary Responsibilities

The President-elect shall perform all duties assigned by the Board of Directors. In the absence or incapacity of the President, the President-elect shall discharge the functions of the President.

Time Commitment

- 3 Board meetings per year (1-4 days in length)
- Conference calls (as needed)
- Other Liaison responsibilities as assigned.

Term

- One-year term.
- President-elect position is not eligible for re-appointment.
- President-elect automatically assumes the President position at the conclusion of the appointment.

VICE PRESIDENT POSITION

(Open to Fellow members)

Primary Responsibilities

The Vice President shall perform all duties assigned by the Board of Directors. In the absence or incapacity of both the President and President-Elect, the Vice President shall discharge the functions of the President.

Time Commitment

- 3 Board meetings per year (1-4 days in length)
- Conference calls (as needed)
- Other Liaison responsibilities as assigned.

Term

- One-year term.
- Vice President position is not eligible for re-appointment.

SECRETARY POSITION

(Open to both Fellow and Laboratory Professional Members)

Primary Responsibilities

The Secretary shall perform all duties usually incident to the office of the Secretary and such other duties as may be assigned by the Board of Directors. The Secretary shall be responsible for the accuracy of minutes and other official documents of the Board of Directors.

Time Commitment

- 3 Board meetings per year (1-4 days in length)
- Conference calls, as needed.
- Other Liaison responsibilities as assigned.

Term

- Three-year term.
- Eligible to serve two three-year terms.

Note: The current ASCP Secretary is eligible for reappointment.

TREASURER POSITION

(Open to both Fellow and Laboratory Professional Members)

Primary Responsibilities

The Treasurer shall perform all duties usually incident to the office of Treasurer and such other duties as may be assigned by the Board of Directors. The Treasurer shall oversee the funds of the Society, its financial policies, and the preparation of an annual budget for approval by the Board of Directors. The Treasurer shall also provide a complete financial report at the annual business meeting of the Society.

Time Commitment

- 3 Board meetings per year (1-4 days in length)
- Conference calls, as needed.
- Serves as Chair of the Finance Committee
- Other Liaison responsibilities as assigned.

Term

- Three-year term.
- Eligible to serve two three-year terms.

Note: The Treasurer position is not open in 2024.

AT-LARGE DIRECTOR POSITIONS

(Positions are open for both Fellow and Laboratory Professional Members)

Primary Responsibilities

The Board of Directors shall govern the activities of the Society and shall be responsible for its financial viability and for achieving the mission of the Society. All Board members shall have a duty of loyalty and care to the Society, which includes preparation for, attendance at, and participation in all regularly and specially scheduled meetings of the Board. There are eight At-Large Director positions on the Board, five for pathologists and three for laboratory professional members.

Time Commitment

- 3 Board meetings per year (1-3 days in length)
- Conference calls, as needed.
- Other Liaison responsibilities as assigned.

Term

- Three-year term.
- Eligible to serve two three-year terms.

Note: The current ASCP At-Large Directors are eligible for reappointment.